New Position

- Dr. Bridgeforth addressed the need of a new secretary for the committee to take notes and manage email.
- Dr. Borchert will look into a student taking this position

Current Status of project

- Dr. Bridgeforth discussed the pilot program
- The project will start in the Administration Building and will be fully operational by December 2017.

Committee Structure

- Dr. Bridgeforth asked - Is this the group we need to move us forward?
  - Dr. Harrell suggested having someone from Development to assist in grants.
  - Dr. Bridgeforth will look into adding this member.
  - All members will receive their official appointments.

Main Goal

- Roll out Recycling Bins in three main buildings completely by December
  - We need building leads. Scott Weldon suggested using Safety Coordinators. Someone from committee will meet with them to discuss roll out.
  - Discussed having building champions along with the leads to discuss recycling with faculty and staff in that area.
  - Dr. Bridgeforth will work on a statement for building champions.
  - We need communication before it rolls outs.
  - Multiple points of contact - email and posters.
  - Discussion of posters to communicate what can be put in the bins. Diana Nichols will work on the posters and marketing campaign.
  - Discussion on adding a social media component.
  - Student Sustainability and SGA need to try and reach students.

Future Plans

- Work on plan to get campus engaged
- Promotional for Earth Day
- Trash Audit and have SGA video it.