

RESIDENT ADVISOR SELECTION 2009-10

University of South Alabama
Department of Housing
Residence Life

APPLICATIONS FOR RESIDENT ADVISOR ARE DUE IN ONE OF THE AREA OFFICES:

BETA-GAMMA, DELTA, EPSILON, AND GREEK,

OR IN ROOM 110 OF THE DELTA COMMONS

NO LATER THAN 5:00 P.M., THURSDAY, FEBRUARY 20, 2009.

Qualifications

- (1) Minimum of 2.50 cumulative G.P.A.
- (2) 24.0 semester hours completed by end of Spring '09 - required
- (3) Sophomore status (32.0 semester hours) or above beginning Fall '09 - preferred
- (4) Full-time student (12 semester hours)
- (5) Residence hall living experience - required

Additional Requirements

- Be willing to commit for the entire academic year - Fall and Spring Semesters
- Return to campus 10 days prior to Fall Check-In & as scheduled for subsequent semesters
- Remain on campus after semester exams for job duties
- Take on-duty responsibilities during semester breaks and holidays as scheduled
- Agree not to have outside employment or other time-consuming activities that are not approved each semester (not to exceed 15 hours per week)
- Be able to attend weekly staff meetings as scheduled
- Recognize that the RA position is your primary out-of-class obligation
- Be available for initial and on-going staff training activities
- Take a leadership role in the First Year Experience freshmen program

Basic RA Job Description

An RA is the student staff member for a section (building, floor, etc.) of a residence hall area. The major responsibilities of the RA include: to establish and maintain a residential environment which is conducive to the academic and personal growth of the residents; maintain order; assist in the disciplinary procedure as necessary; implement University and Housing policies; promote community; and assist in matters of student welfare and safety.

Specific RA Duties Include:

- Administer the procedures and policies of the Department of Housing
- Advise and counsel residents
- Manage and/or assist with emergency situations
- Investigate maintenance problems and handle minor maintenance problems
- Take on-call duty as scheduled during the semester
- Take on-call duty for holidays and/or semester breaks as scheduled
- Be in your assigned building a minimum of four (4) hours between 6:00 p.m. and 1:00 a.m. on at least four (4) nights a week, preferably including one weekend night
- Obtain approval from your supervisor for all overnight absences from your assigned room
- Perform periodic administrative tasks
- Plan, promote, and implement programs as directed by the supervisor
- Organize and/or support Housing intramural teams and participate in Residence Life Council (RLC)
- Disseminate campus information as needed
- Attend all area staff meetings and training meetings
- Perform check-in and check-out procedures
- Assist in new student visitation activities and special events
- Support campus-wide events such as Check-in Week, Homecoming, athletic events, etc.
- Accept additional job tasks as required by department

RA Compensation

- Private room or apartment*, local telephone service, voice mail, campus cable, high-speed Internet connection, and laundry access.
- Monthly stipend of approximately \$175.00 – All Areas

* Applicants should be aware that RA apartments with kitchens generally are assigned to returning RAs.

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Questions? Contact: housing@usouthal.edu