



POSITION NUMBER: 1822

**UNIVERSITY OF SOUTH ALABAMA
HUMAN RESOURCES
ANNOUNCEMENT OF VACANT POSITION**

TITLE: Custodial Worker II
Regular/Full-time

Monday – Friday
3:00am- 11:30pm

MINIMUM REQUIREMENTS: Must be able to follow oral and written instructions. One year of Custodial Worker experience.

ESSENTIAL FUNCTIONS: Abides by and enforces all hospital policies, including those pertaining to confidentiality. Requires minimal to no supervision to safely perform essential functions. Assembles necessary cleaning supplies and equipment and replaces as necessary. Responsible for cleanliness and stock of cleaning cart, control of issued keys, monitoring of issued beepers. Utilize the full range of floor care equipment to perform all aspects of floor care maintenance, including Special Project areas, with minimum or on supervision. Sweeps, mops, wet washes, vacuums floors, stairways and halls. Empties wastebaskets and trash containers, replaces liners. Cleans fixtures, doors, horizontal surfaces, furniture and cabinets. Washes sink, hoppers, toilets, shower. Spot cleans, bonnet, and extracts carpeted areas. Replenishes disposables. Cleans surgical, trauma, and isolation precaution areas wearing protective clothing as necessary. Makes vacant beds, cleans and prepares patient rooms. Handles biohazard and cytotoxic wastes. Notifies supervisor of needed repairs or hazards. Utilizes full range of floor care equipment. Assists with daily issuing of cleaning equipment and coordination of housekeeping supplies. Operates all Autoclave related equipment. Transports furniture and furnishing to different locations as needed. Completes work area assignment log, completes autoclave related logbooks. Communicates and uses appropriate customer relation skills with patients, physicians, families, and healthcare team in person and via telephone. Communicates via telephone, pages, and public address systems and in person. Ability to respond to overhead pages. Assists with orientation of new employees; adheres to current Infection Control and Safety Standards; regular and prompt attendance with the ability to work the assigned shift including overtime; other duties as assigned.

Qualified applicants may apply in person Monday-Friday, 8:00 a.m. – 4:30 p.m. in the office of Human Resources or complete the electronic employment application forms as per the on-line Application Process instructions and send them to:

Human Resources
University of South Alabama
286 Administration Bldg.
Mobile, Alabama 36688-0022
jobscampus@usouthal.edu

LOCATION: Environmental Services
OPEN AS OF: December 5, 2007

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