



POSITION NUMBER: 3653

**UNIVERSITY OF SOUTH ALABAMA
HUMAN RESOURCES
ANNOUNCEMENT OF VACANT POSITION**

TITLE: HVAC Mechanic
Regular/Full-time

Monday – Friday
7:00 a.m. – 3:30 p.m.

MINIMUM REQUIREMENTS: High school diploma or equivalent, two years experience in the operation and maintenance of HVAC systems, or successful completion of a program of study in HVAC at an accredited vocational/technical school, Refrigerant Transition and Recovery Certification (Level I and II) and possession of a valid driver's license and maintenance of a driving record sufficient to maintain insurance coverage under the University of South Alabama.

ESSENTIAL FUNCTIONS: Repairs, maintains, and operates heating, ventilation, air conditioning and refrigeration equipment to include electronic and pneumatic control systems using appropriate hand and power tools; performs periodic inspections and tests equipment for proper operation, reporting operational deficiencies and problems for correction as necessary; performs preventive maintenance of systems as required; repairs, adjusts and calibrates fire alarm equipment and systems; responds to problems with HVAC systems; investigates and identifies causes of HVAC problems and takes appropriate action to correct problems; performs testing, analysis and chemical treatment of color coded water systems related to HVAC systems; monitors color screen gauge controls; maintains distribution systems of high temperature hot water, chilled water, and natural gas; climbs ladders to access work areas; may work in closed areas of extreme hot or cold temperatures; uses University vehicle to travel between work sites; moves items weighing up to 50 lbs.; ability to work schedule as defined and overtime as required; regular and prompt attendance.

Related duties as required.

Qualified applicants may apply in person Monday-Friday, 8:00 a.m. – 5:00 p.m. in the office of Human Resources or complete the electronic employment application forms as per the on-line Application Process instructions and send them to:

Human Resources
University of South Alabama
USA Technology & Research Park Bldg III, Suite 2200
307 University Blvd N.
Mobile, Alabama 36688-0002
jobscampus@usouthal.edu

LOCATION: Central Utilities
Main Campus

OPEN AS OF: November 29, 2007

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AN EQUAL OPPORTUNITY / EQUAL ACCESS EMPLOYER