

**University of South Alabama
Children's & Women's Hospital
Central Energy Plant Expansion**

General Contractor Pre-Qualification Requirements

Anticipated Scope of Work

The below listed summary of the work is intended to provide the General Contractor with a brief description of the work to be included in the bidding package. Final scope of work shall be determined by Owner as best suits the project requirements.

The central plant expansion consists of a 34' x 56' extension to the north side of the existing plant building. This new extension will house a new emergency generator, new emergency switchgear, two (2) new gas fired hot water boilers and new owner furnished medical air, medical vacuum and control air gear. In the existing building, two (2) chillers will be added with a new primary chill water loop. The existing stand-by generator will be converted to an emergency generator and connected to the new emergency gear.

The land just north of the expansion will be renovated to allow the addition of two (2) new dual cell cooling towers, a dedicated make-up water well and an above-ground domestic water storage tank. Likewise, the existing bulk oxygen tank will be replaced and relocated to this same area.

All of the above new equipment will be connected to the existing hospital and to a connection box for the new hospital expansion. This will be accomplished by a new underground utility corridor from the central plant to the hospital and then to the site of the hospital expansion. During this utility corridor construction, a new service road will be constructed. This road will be constructed in an existing grass area between the hospital and an outlying building.

Work Under Separate Contracts

No Work under separate contracts shall be required.

Work In The Future

No future work should effect this contract.

**University of South Alabama
Children's & Women's Hospital
Central Energy Plant Expansion**

General Contractor Pre-Qualification Requirements

Project Team

Owner:

University of South Alabama

Mr. Gordon Moulton	President
Mr. Wayne Davis	Vice President, Financial Affairs

Children's & Women's Hospital

Mr. Stan Hammack	Vice President, Health Systems
Ms. Becky A. DeVillier	Hospital Administrator / COO
Mr. Chuck Koski, Jr.	Director, Facilities Management

Program Manager:

SA Group, LLC
P. O. Box 82109
Mobile, Alabama 36689

Mr. J. Ronald Blount
Mr. Dow Bark

Engineer of Record / Electrical Engineer

T. Harold Hays, Jr., P.E.
Hays Cheatwood Cornelius, Inc.
140 West Oxmoor Road – Suite 200
Homewood, Alabama 35209

Mechanical Engineer:

Butch Sanders, P.E.
Sanders Engineering, Inc.
604 Highway 80 West – Suite J
Clinton, Mississippi 39056

Architectural Disciplines:

Freeman L. Russell, Jr., A.I.A.
Zito-Russell Architect, P.C.
820 South University Boulevard – Suite 2G
Mobile, Alabama 36609

**University of South Alabama
Children's & Women's Hospital
Central Energy Plant Expansion**

General Contractor Pre-Qualification Requirements

The General Contractor shall provide complete answers to the following questions:

A. Organizational Structure

1. Provide a brief history of the company as well as the corporate organizational structure. Please indicate if the organization is a subsidiary or branch office. Please provide organizational charts for the entire organization showing the relationship of **all** companies within the parent organization. If the entity is proposed to be a joint venture, please provide this information for both sponsoring organizations.
2. Please list all officers and directors of the office proposed to be in charge of this project, as well as the parent organization. Please provide resumés of all officers of the parent organization as well as other key personnel, including accounting, estimating, purchasing, safety and project management. If the entity is proposed to be a joint venture, please provide this information for both sponsoring organizations.
3. Please list all changes of ownership in the past ten years for all organizations described in item 2 above. If the entity is proposed to be a joint venture, please provide this information for both sponsoring organizations.
4. Please list all owners or stockholders and their percentage of ownership or stock holdings for all organizations described in item 2 above. If the entity is proposed to be a joint venture, please provide this information for both sponsoring organizations.
5. Please list the Dunn & Bradstreet Identification Number for all organizations described in item 2 above. If the entity is proposed to be a joint venture, please provide this information for both sponsoring organizations.
6. Please disclose any discussions, negotiations or any other matters that relate to the potential sell or trade of the company that are currently underway or that have taken place within the past three (3) years.
7. Please disclose the names and positions of all company personnel who serve in any capacity for the University of South Alabama.

**University of South Alabama
Children's & Women's Hospital
Central Energy Plant Expansion**

General Contractor Pre-Qualification Requirements

The General Contractor shall provide complete answers to the following questions:

B. Project Experience

1. Please provide a list of all current projects including current contract amount, start and anticipated completion date, and current percentage complete. Please provide complete **current** contact information (company name, contact name, complete address, telephone numbers (voice and facsimile), email address if available, **for the owner and architect of each current project.**
2. Please provide a list of all similar size and/or scope projects, completed or current, that the organization has performed in the past ten (10) years. If the entity is proposed to be a joint venture, please provide this information for both organizations.
3. Please highlight and provide a short description of building projects in excess of \$30,000,000 that are included in question 2 above.
4. Please provide a brief description of the assets such as local knowledge, trained workforce, aggressive safety program, owner partnering concept or others that your company possesses that will benefit the overall success of this project.

**University of South Alabama
Children's & Women's Hospital
Central Energy Plant Expansion**

General Contractor Pre-Qualification Requirements

The General Contractor shall provide complete answers to the following questions:

C. Personnel

1. Please provide resumé of all key personnel to be assigned to the project, including project manager, project engineers or coordinators, superintendents, quality control representative, accounting, estimating, and safety.

The owner will require a fulltime project manager(s), project engineers or coordinators, superintendent(s) and quality control manager for this project. Please provide detailed resumes of your proposed personnel for these positions. If the project bids within thirty (30) days of the published date these personnel must be assigned to the project in order for the bidder to be considered as submitting a responsive bid.

2. Please provide your proposed organizational chart for this project indicating the quantity and titles of all personnel assigned to the project office and field.
3. Please provide separate totals for employees currently employed separately by the parent company and separately by the office proposed to be in charge of this project in the following classifications.

Officers & Professionals
Administrative
Estimating & Purchasing
Project Management & Superintendents
Tradesman
Training & Safety
Other (Please Describe)

**University of South Alabama
Children's & Women's Hospital
Central Energy Plant Expansion**

General Contractor Pre-Qualification Requirements

The General Contractor shall provide complete answers to the following questions:

D. Informational Questions

1. Please provide your employee modification rate (EMR) for **each** of the past five (5) years for all interstate work as well as all intrastate work.
2. Please provide copies of your OSHA 200 Log Summary for **each** of the past five (5) years. Please state your lost work days for the past five (5) years. Please show this information in the following format for each year separately:

Number of Lost Work Day Cases	Years 2004 through 2008
Number of Restricted Work Day Cases	Years 2004 through 2008
Number of Case for First Aid Only	Years 2004 through 2008
Total Hours Worked	Years 2004 through 2008

A sample form is shown below in order to submit the information requested in item 1 and 2.

3. Please list all civil or criminal litigation in which the organization and any officers have been named in the past ten (10) years.
4. Please list all claims made, no matter how settled, filed or placed against any owner with which the organization had a contract in the past ten years.
5. Please list all projects which the organization has failed to complete, or for which the organization has been terminated for any reason in the past ten (10) years.
6. Please provide a copy of an Accord Form Certificate of Insurance indicating all coverages and limits available.
7. Please provide a letter from your surety company, **not your agent**, indicating your single project dollar limit for a one hundred percent (100%) payment and performance bond.
8. Please provide three copies of the organization's latest audited financial statement.

**University of South Alabama
Children's & Women's Hospital
Central Energy Plant Expansion**

General Contractor Pre-Qualification Requirements

The General Contractor shall provide complete answers to the following questions:

9. The Owner will require that all major suppliers and subcontractors shall be pre-qualified and bondable in order to provide bids to the General Contractor and shall be named at bid time. Please describe the specific areas of work which you feel should be included in this procedure. Please indicate areas of work that you would perform with your own forces. Please state your comments regarding your willingness to conform to this requirement.
10. Please provide the State of Alabama Contractor License Number and work limit of the organization. If the entity is proposed to be a joint venture, please provide this information for both sponsoring organizations.
11. Please list two individuals and their contact information including telephone, facsimile and email should we have any questions regarding your response.

All responses must be signed by an officer or director of the company or companies if a joint venture is submitting this Request for Pre-Qualification response as shown below.

Please include the below signature format and notary format at the end of your submission.

Submitted By:
Company: _____
Name: _____
Title: _____
Date: _____

All signatures must be notarized as shown below:

STATE OF _____
COUNTY OF _____

Before me, the undersigned, a Notary Public in and for said County and State, personally appeared insert name as insert title of insert company name after being duly sworn, did depose and say that he/she, as such officer and with full authority, signed the above and foregoing voluntarily for and as the act of insert company name.

Sworn to and subscribed before me this ____ day of _____, 2009.

NOTARY PUBLIC
(Affix seal)

**University of South Alabama
Children's & Women's Hospital
Central Energy Plant Expansion**

General Contractor Pre-Qualification Requirements

Item	2004	2005	2006	2007	2008
------	------	------	------	------	------

Entire Organization

Employer Modification Rate

Interstate					
Intrastate					

OSHA Information

Number of Lost Work Days for the year					
Number of Restricted Work Days for the year					
Total Hours Work					

Designated Project Office

Employer Modification Rate

Interstate
Intrastate

OSHA Information

Number of Lost Work Days for the year					
Number of Restricted Work Days for the year					
Total Hours Work					