



To: Robert Brown
Purchasing Director
University of South Alabama

From: Doug Hartley
Store Manager
Lowe's of West Mobile

Date: 05/17/2008

Please accept this memorandum as a confirmation that the Lowe's Home Improvement location at 7760 Airport Boulevard accepts Limited Purchase Orders and Purchase Orders directed by your department as per our conversation. Should any representative issued a Limited Purchase Order encounter a situation where someone is informed otherwise, please have them ask the associate that they are working with contact a Manager on Duty, so that we can remedy the situation.

We value you as a Lowe's customer and want to ensure that your personnel are always taken care of. My self or the Operations manager (Tim Smith) are here on most days on an alternating schedule and are available to lend assistance in any way possible.

A handwritten signature in black ink, appearing to read "Doug Hartley", written in a cursive style.

Doug Hartley