

**The Official Constitution of the University of South Alabama
Students Today Alumni Tomorrow (STAT)**

Article I: Title

The name of the organization shall be the “The University of South Alabama Students Today, Alumni Tomorrow”. The organization shall only be referred to as “Students Today, Alumni Tomorrow” or as “STAT.”

Article II: Sanction

STAT shall be subject to all rules and regulations set forth by this Constitution and for student organizations by the University of South Alabama.

Article III: Purpose

- A. STAT shall serve the purpose of facilitating interaction between current students and alumni, to enhance the student experience by providing opportunities that strengthen their lifelong loyalty to USA. STAT shall conduct programming that is consistent with this purpose.
- B. This role shall empower the organization to serve as active liaisons between prospective students, current students, alumni and the larger University of South Alabama community.
- C. STAT shall serve the purpose of familiarizing current students with the University of South Alabama Alumni Association in order to allow students to serve the University of South Alabama both today and in the future.

Article IV: Executive Board Officers and Powers

Section I: Members of the Executive Board

STAT shall be governed by an Executive Board consisting of the following officers:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer
- E. Historian
- F. Committee Chairs
- G. Member at Large

Section II: Executive Board Member Duties

Each office shall have the following responsibilities:

- A. President
 - 1. Presides over all Executive Board Meetings
 - 2. Oversees all operations of STAT
 - 3. Calls officer meetings
 - 4. Is present at all events or designate a representative in his/her absence
 - 5. Is in contact with the National Alumni Association to inform of updates
 - 6. Establish calendar of events.
 - 7. Attends officer/advisor meetings twice a month
 - 8. Create, e-mail, and copy Agenda for Board and General Meetings.

9. File and maintains hard copy in STAT “agenda” file.
10. Present at ALL events.

B. Vice President

1. Serve in Presidential capacity in the absence of the President
2. Oversees the amendment process to the STAT Constitution
3. Establish calendar of events with President
4. Assist the President with his/her duties whenever possible
5. Attends officer/advisor meetings twice a month
6. Present at 95% of events.

C. Secretary

1. Take minutes at STAT meetings and email them to all members within 3 days of each meeting
2. File hard copies of each agenda and minutes in STAT office.
3. Inform members of upcoming events and important dates
4. Take roll at General meetings and Board meetings
5. Attends officer/advisor meetings twice a month
6. Maintain “form” file.
7. Present at 90% of events.

D. Treasurer

1. Collect and record members who paid STAT dues
2. Create yearly budget with President and Advisor
3. Allocate and maintain accurate records of all monies requested
4. Write checks for all funds spent by STAT
5. Make regular deposits
6. Attends officer/advisor meetings twice a month
7. Work with Board Members to prepare event budget
8. Attend SGA appropriations and budget meetings
9. Present at 90% of events

E. Historian

1. Take pictures at all events or designate someone to do so in his/her absence
2. Create a scrapbook of STAT events
3. Document important accomplishments and facts relating to STAT.
4. Attend ALL events

F. Committee Chairs

1. Special Events:
 - a) Coordinate all social events with STAT members
 - b) Coordinate networking opportunities with the National Alumni Association
 - c) Get promotional items for events
2. Member Relations
 - a) Recruit students for STAT membership
 - b) Maintain STAT membership applications

- c) Create notifications regarding to membership with the Communications Chair
 - d) Take care of any problems or issues that members may have regarding STAT
 - e) Create STAT member t-shirt and any promotional items for membership
 - f) STAT book scholarship
3. Fundraising/ Service
 - a) Coordinate philanthropic events and activities
 - b) Coordinate events to raise funds for STAT
 - c) Work with Member Relations Chair to coordinate scholarship
 4. Communications
 - a) Update the STAT website
 - b) Maintain STAT Facebook page
 - c) Create fliers and notifications for all STAT events
 - d) Work with chairs to implement promotional plan for events
 5. Enrichment Programs
 - a) Coordinate all activities that involve special topic speakers, classes, and workshops
 - b) Organize mentoring programs
 - c) Oversee alumni/student programs
 6. Member at Large
 - a) Assist committee chairs, in particular Enrichment
 - b) Offer support to board members

Section III: Expectations of STAT Officers

- A. Show professionalism at all times.
- B. Respect each other
- C. Respect National Alumni Association (NAA)
- D. Respect the University of South Alabama
- E. Work as a team
- F. Attend meetings regularly
- G. Communicate with advisor and each other
- H. Ambassador for USA and NAA
- I. Leadership for STAT members

Section V: Executive Board Powers

- A. As the elected governing body of STAT, it is the responsibility of the Executive Board to conduct all of its behaviors and decision making processes in a fair and honest manner. The Executive Board must at all times have the best interests of the organization and its members in mind.
- B. At all times the Executive Board has the responsibility to actively seek the input of all interested parties when making a decision. This increases the information available to the Executive Board but does not diminish their authority as the decision making body.

- C. In matters where the Constitution and By-Laws do not address a particular circumstance or scenario, the Executive Board maintains the right to make decisions on a case by case basis.

Article V: Executive Board Elections

Section I: Election Timing

- A. The election of the new Executive Board by the members of the outgoing Executive Board of STAT shall take place no later than the second week of April of each year.
- B. The terms of office shall be one calendar year commencing on May 15.
- C. Notice of the election meeting shall be given no less than one month prior to the election meeting.
- D. Candidate nominations shall be taken until the day prior to the Candidate Interviews or Election Meeting. Any member in Good Standing may nominate any other eligible member for Executive Board candidacy. All nominations will be taken via a form Current Executive Board Member may nominate any other member as an Executive Board Candidate. Nominations from the floor on the day of Election are acceptable.
- E. Elections for each office shall take place on the same election day.

Section II: Candidate Eligibility

- A. All non-new Members in Good Standing shall be eligible to run for any Executive Board Office.
- B. Executive Board Candidates must be in Good Standing on the day of their respective election.
- C. Candidates must be able to serve the full term of their office if elected.

Section III: Elections Procedures

- A. Quorum is necessary for legitimate voting capability of the Executive Board at the Election Meeting. Quorum shall be defined as the presence of one-half of the Executive Board. Attendance must be taken and confirmed before the Election Process may proceed. If Quorum is not obtained, the Election Meeting must be postponed.
- B. No absentee ballots shall be accepted.
- C. Election Procedures, including but not limited to: the time restriction of candidate speeches; number and time restrictions of the Pros and Cons for candidates; open questioning procedures, will be determined by the current Executive Board. No current Executive Board Member may Pro or Con any Executive Board Candidate.

Section IV: Election Results

- A. Elections shall be decided by a simple majority (half plus one) of the current Executive Board.

- B. If a ballot vote is needed, ballots shall be counted by a current executive board member not running for office and the STAT Advisor.
- C. If a simple majority vote is not reached, the two candidates receiving the greatest number of votes shall participate in a run-off election. The candidate receiving the most votes in the run-off election shall win the Office.
- D. The newly elected officers shall be notified within 24 hours of the final election meeting.

Article VI: Vacancy of Office

- A. Any Member in Good Standing with probable cause may start the impeachment process against any Member of the Executive Board.
- B. Probable cause for impeachment includes but is not limited to the failure to adhere to this Constitution or the display of behavior not befitting an Executive Board Member.
- C. Any Executive Board Member entered into the impeachment process has the right to defend themselves verbally in front of the General Membership at any regular General Member Meeting prior to any vote for official impeachment.
- D. An Executive Board Member shall be vacated from their Office upon a three-quarter vote of the General Membership at any regular General Member Meeting at which a quorum (as previously defined) is present.
- E. Any Executive Board Member vacated from Office through impeachment shall never hold any STAT Executive Board position again.
- F. Any Executive Board Member may resign their position at any time by providing the Executive Board with written notice of the resignation.
- G. The advisor and president retain the right to fill any vacant Executive Board position.

Article VII: Meetings

- A. Executive board meetings shall be held not less than two times each calendar month. The preferred meeting place is Alumni Hall. All Executive Board meetings are open to the general membership, unless otherwise noted.
- B. Committee Meetings date and locations shall be determined by the Committee Chairman.

Article VIII: Membership Selection

Section I: Eligibility to Apply

- A. All undergraduate students of the University of South Alabama shall be eligible to apply for membership for STAT provided:
 - 1. The applicant, at the time of application, is in Good Standing with the University of South Alabama.
 - 2. The applicant adheres to all other requirements for participation in student activities as may be set out in the Official Student Guide and

Student Code of Conduct.

- B. Membership in STAT shall be evaluated based on criteria established by the Executive Board. These criteria must be consistent with this Constitution.

Section II: Application Process

- A. Membership for STAT shall consist of a written application.
- B. All interested applicants will be subject to the same application process. In the interest of complete fairness, there will be no variations in the process between applicants during the same application cycle.

Article IX: Term of Membership

- A. All new Members of STAT shall be active for one academic year. Any potential exceptions will be reviewed on a case by case basis by the Executive Board.
- B. Any Member of the STAT who fails to maintain Active Membership or violates policies regarding Active Membership shall be subject to placement on Probationary Status or removal from Membership as set forth in Article XI.

Article X: Member Removal Procedure

- A. Members of STAT may be removed if they:
 - 1. Share any sensitive and secret information with non-members.
 - 2. Exhibit any behavior egregiously unbecoming of STAT Members
- B. The Executive Board and Advisor will make a decision on the Membership Status of each Member on a case by case basis. All decisions by the Executive Board or Advisor are final and binding.

Article XI: Budget

- A. STAT budget shall be prepared during the Summer Semester.
- B. The President, Treasurer, and the Advisor shall prepare the STAT budget on an annual basis. The Executive Board shall approve the budget.
- C. All financial decisions regarding STAT must be verified by the Advisor.

Article XII: Dues

- A. Dues for STAT shall be determined by the Executive Board and the Advisor.
- B. All Active Members are required to pay these dues to STAT and shall be paid once during the academic year. The fee shall be the same no matter when a member joins. All fees will expire at the end of the summer semester.
- C. Payment of these dues shall constitute Membership in STAT.

Article XIII: Alcohol Policy

- A. At any STAT function held at a location where there is a standing alcohol policy in accordance with State and University of South Alabama regulations and laws, it shall be the responsibility of the management of that facility to ensure that proper controls are in place.
- B. No member of STAT shall consume alcohol while in uniform or while at any

Official Event. No exceptions shall ever apply.

Article XIV: Publications Policy

Any correspondence or publication of STAT must be read by the Advisor of STAT.

Article XV: Constitution Amendments

Suggestions for Amendments to this Constitution must be submitted in writing to the Executive Board of STAT for review. All amendments will be voted on by the Executive Board and must be approved by a two-thirds vote.