

## **ASSISTANT DEAN, UNIVERSITY LIBRARY SYSTEMS**

### **University Library, University of South Alabama**

This is a twelve month library management position reporting to the Dean of University Libraries with the following responsibilities:

- Oversees the University Libraries networked and microcomputer applications, including the ExLibris Voyager integrated automation system, print/copying system, and thin-client public workstations
- Responsible for report generation and analyses, security profiles for operators
- Manages University Library computer labs
- Acts as liaison to library vendors
- Collaborates with library staff regarding all computer hardware, software, network/telecommunication needs
- Supervises two full-time staff
- Coordinates related staff training and continuing education
- Works closely with staff in the Computer Services and Telecommunications department
- Responsible for identifying emerging technologies that will enhance library services
- Assumes other management duties as directed and is responsible for management of the University Library in the absence of the Dean
- Related duties as required

#### **MINIMUM QUALIFICATIONS**

- Master's degree in Library Science from an accredited institution as approved and accepted by the University of South Alabama
- Five years professional experience maintaining an integrated library system
- Experience with the ExLibris Voyager System, multi-server environments, and other academic library experience is preferred

#### **LOCATION**

The University of South Alabama is located in Mobile, the oldest city in Alabama, which is renowned for its azaleas, Mardi Gras activities, proximity to Gulf beaches and Southern hospitality. The main campus of the University is located on a beautiful, 1215-acre wooded site in the western part of Mobile, approximately 20 minutes from the revitalized downtown area. The University is the area's largest four-year institution, with more than 15,000 students, providing degree programs at the bachelor, masters, and doctoral levels in a variety of disciplines.

The University Library serves all colleges at USA, except the schools of medicine, nursing and allied health, which are served by the Baugh Biomedical Library. With 13 librarians and 24 staff members, the University Library is committed to providing service to the campus community and general public. Recently renovated, with a new addition, the library provides up-to-date technology services in an inviting atmosphere. As a Federal Depository library, it has the largest library collection of U.S. government information in south Alabama. The Instructional Media Center (IMC) provides the campus community access to multi-media and print materials to meet their instructional, research and learning needs. The Program for the Enhancement of Teaching and Learning (PETAL) program is designed to promote quality instruction for faculty across the curriculum. For more information about the University Library, see:

<http://library.southalabama.edu/>

Benefits include excellent health and dental insurance, tuition reimbursement for dependents, life and disability insurance, membership in the Alabama retirement plan, twenty (20) vacation days a year, plus twelve (12) paid holidays, and a congenial working environment. Salary is competitive and commensurate with experience. The University of South Alabama is an Equal Opportunity/Equal Access Employer.

To apply, interested candidates should apply online at the following:

<http://www.southalabama.edu/hr/contactus.html>

Department of Human Resources

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