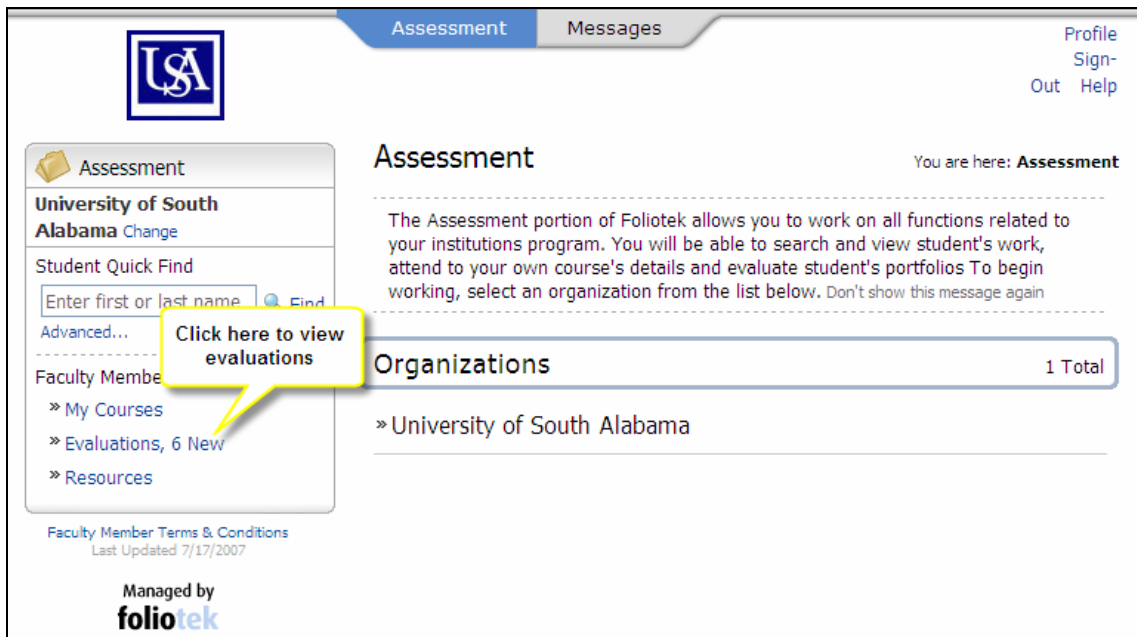


Evaluation of Artifact

Administration will deploy evaluations for student artifacts at scheduled times during the semester as determined by program faculty. Evaluations will not be visible until those scheduled times.

To evaluate a student artifact, faculty should access their foliotek account. Once within their account in the system, click on [Evaluations](#) under [Faculty Member Tools](#) (located on the menu to the left of the screen).

(If faculty choose in advance, emails can be sent to faculty members indicating upcoming evaluations. If this option is chosen, an email comes for every student.)



The screenshot displays the Foliotek Assessment interface. At the top, there are tabs for 'Assessment' and 'Messages'. The left sidebar contains a navigation menu with 'Assessment' selected, and 'Evaluations, 6 New' highlighted. A yellow callout box points to this menu item with the text 'Click here to view evaluations'. The main content area is titled 'Assessment' and contains a description of the assessment portion of the system. Below the description is a section titled 'Organizations' with a '1 Total' count, listing 'University of South Alabama'.

Once [Evaluations](#) is selected, current evaluations for students will be displayed on the [Evaluation](#) page. An evaluation will be displayed for each student in the course(s). Faculty may select a current evaluation for a specific student.

Assessment Messages Profile Sign-Out Help

USA

Assessment

University of South Alabama Change

Student Quick Find

Enter first or last name Find Advanced...

Faculty Member Tools

- » My Courses
- » **Evaluations, 6 New**
- » Resources

Faculty Member Terms & Conditions Last Updated 7/17/2007

Managed by folioTEK

Evaluation

You are here: Assessment » Evaluation

Listed below are your evaluations. Click on the name of the evaluation to view or work on the evaluation. Don't show this message again

Evaluation	Phase	Student	Begin Date
AED 301 AQTS FL07	Initial	Student, Jane	8/1/2007 5:30 PM CDT
AED 301 AQTS FL07	Initial	Student, Joe	8/1/2007 5:30 PM CDT
AED 301 AQTS FL07	Initial	Student, Mike	8/1/2007 5:30 PM CDT

After selecting a student the following information will be displayed: Knowledge and Ability statement number, category, and the artifact submitted by the student. Click on the artifact to evaluate.

Assessment Profile Sign-Out Help

Knowledge and ability statement number

Category

290-3-3-.03(1)(c)1.(i) Academic Discipline(s)

You are here: Assessment » Content Knowledge » 290-3-3-.03(1)(c)1.(i) Academic Discipline(s)

(i) Knowledge of the structure of the academic disciplines related to the subject-matter content areas of instruction and of the important facts and central concepts, principles, theories, and tools of inquiry associated with these disciplines.

Artifact Standards Courses Comments Sharing

Manage the files associated with this artifact by using the "Add" and "Remove" buttons below. Files can be added from the "Files" work area or uploaded directly from your local hard drive. Don't show this message again

+ Add File -x Remove File(s) ⇅ Reorder Files

<input type="checkbox"/>	Type	Modified
<input type="checkbox"/>	Lesson Plan Fac Demo Edit, Details	4/18/2007

Student artifact

After evaluating the artifact, scroll down and select the appropriate level of knowledge or ability: 4 exceptional, 3 proficient, 2 basic or 1 unacceptable. Comments may be included here as well. Faculty may also attach a file of their own.

Click on **OK** at the bottom of the page. This saves the evaluation for faculty future reference, but it has NOT BEEN SUBMITTED IT TO THE SYSTEM or FOR STUDENT VIEWING.

Scoring

4: Exceptional (4 pts.)
 3: Proficient (3 pts.)
 2: Basic (2 pts.)
 1: Unacceptable (1 pts.)

Comments

For additional information:
 Refer to Rubric Interpretation

Attachments

Browse...
Attach File

OK
 Cancel

Click OK to proceed

After clicking **OK**, faculty are routed to a page that indicates they may **Submit Evaluation**. This is the final step which enters the data in the system and returns faculty feedback to the student. Once the evaluation is submitted the faculty member may not reevaluate this student on this standard. If you think you want to review later, do not click **Submit Evaluation** at this time.

Assessment
Messages

[Profile](#)
[Sign-Out](#)
[Help](#)

Assessment

University of South Alabama [Change](#)

Student Quick Find

Advanced...

Faculty Member Tools

- » My Courses
- » **Evaluations, 6 New**
- » Resources

Faculty Member Terms & Conditions
Last Updated 7/17/2007

Managed by
foliotek

AED 301 AQTS FL07

You are here: Assessment» Evaluation» AED 301 AQTS FL07

Click here to submit evaluation

Submit Evaluation

Section	Score
290-3-3-.03(4)(c)4(i) Learning Styles	2: Basic (2 pts)

[« Back](#)

Deployment dates of future evaluations are listed under the [Upcoming](#) tab. Completed evaluations will be displayed under the [Completed](#) tab.

Evaluation You are here: Assessment > **Evaluation**

Select *Upcoming* tab to view future evaluations

ur evaluations. Click on the name of the evaluation to view or
ion. Don't show this message again

Current **Upcoming** Completed

Evaluation	Phase	Student	Begin Date
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Faculty may review completed evaluation but they may not change the evaluation result.

Evaluations You are here: Assessment > **Evaluations**

Upcoming evaluations and completed evaluations for the selected portfolio are
listed under the tabs below. To view an evaluation, click on its name Don't show this
message again

Current **Completed**

Select *Completed* tab to view completed evaluations

Evaluation	Phase	Student	Begin Date
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