

**UNIVERSITY OF SOUTH ALABAMA  
MITCHELL COLLEGE OF BUSINESS  
REQUEST FOR TRANSIENT STUDENT APPROVAL**

*\*\* Students enrolled in the Mitchell College of Business must receive **prior approval** from the MCOB Dean's office before enrolling in any courses at another institution. Approval will not be granted for dual enrollment for any semester in which the requested course is taught at USA. If the course is a major requirement, **prior approval** of the Department Chair is also required.*

**Name** \_\_\_\_\_ **U.S.A. JAG Number J00** \_\_\_\_\_

I request permission to attend the following institution as a Transient Student during the \_\_\_\_\_ Semester, 20\_\_\_\_ to take the courses as listed:

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

**Courses to be transferred**

**USA Equivalent**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Student Signature**

As this student's academic advisor, I recommend ( ) approval ( ) denial of this request. Approval of this request indicates that the student is presently in good standing at this University, and these courses are appropriate for inclusion in his/her program of study.

**\*\* If this student has previously transferred 64 semester or 96 quarter hours from a Junior College, no additional hours will be transferred to U.S.A.**

**\*\* Any required Business course in which the student has made a "D" or an "F" at USA must be retaken at USA. (Transient approval will not be given for these courses.)**

\_\_\_\_\_  
**MCOB Director of Student Services**

**Please mail, fax or bring to:**

Office of Student Services  
MCOB Room 110  
University of South Alabama  
Mobile, AL 36688-0002  
Phone (251) 460-7167 / Fax: (251) 460-7083

\_\_\_\_\_  
**Date**